

**ACADIAN MILLWORK & SUPPLY CO., INC.**  
**13233 RONALD REAGAN HWY, COVINGTON, LA 70433**  
 An Equal Opportunity Employer

**APPLICATION FOR EMPLOYMENT**

Date: \_\_\_\_\_

Name: \_\_\_\_\_ ss#: \_\_\_\_\_  
                     LAST                                    FIRST                                    MIDDLE

Present Address: \_\_\_\_\_  
                                     STREET                                    APT#                                    CITY                                    STATE                                    ZIP

Mailing Address: \_\_\_\_\_  
                                     STREET                                    APT#                                    CITY                                    STATE                                    ZIP

Home Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_ Other \_\_\_\_\_

Are you 18 years or older? Yes \_\_\_\_\_ No \_\_\_\_\_

**EMPLOYMENT DESIRED**

Position: \_\_\_\_\_ Date you can start: \_\_\_\_\_ Salary desired: \_\_\_\_\_

Are you employed now? \_\_\_\_\_ If so, may we inquire of your present employer? \_\_\_\_\_ Have you ever applied to this company before? \_\_\_\_\_

If so, when? \_\_\_\_\_ Referred by: \_\_\_\_\_

<u>EDUCATION</u>	<u>NAME OF SCHOOL</u>	<u># OF YRS ATTENDED</u>	<u>DID YOU GRADUATE?</u>
HIGH SCHOOL			
COLLEGE			
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL			

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**GENERAL INFORMATON**

If hired, can you furnish proof you are eligible to work in the U.S.? \_\_\_\_ Yes \_\_\_\_ No

Special Skills/Equipment Used: \_\_\_\_\_

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If applying for position of truck driver, please provide your drivers license number and state where it was issued: \_\_\_\_\_.

U. S. Military Service: \_\_\_\_\_ Rank: \_\_\_\_\_

Branch: \_\_\_\_\_ Dates of Service: \_\_\_\_\_ Duties: \_\_\_\_\_

**FORMER EMPLOYERS: List below your last three employers, starting with the last one first.**

DATE: MONTH & YEAR	NAME & ADDRESS OF EMPLOYER	SUPERVISOR'S NAME & PHONE NUMBER	POSITION HELD	SALARY	REASON FOR LEAVING
FROM: TO:					
FROM: TO:					
FROM: TO:					

**PERSONAL REFERENCES: Give the name of two people not related to you, whom you have known at least one year.**

NAME	PHONE NUMBER	YEARS AQUAINTED

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**CONDITIONS OF EMPLOYMENT**

I hereby declare the information provided by me in this application is true and complete, and I understand that falsification of this information is grounds for refusal to hire or, if I have been hired, for termination.

In consideration for my employment with your company, I agree to conform to the rules and regulations of the company as set forth in the company's employee handbook and acknowledge that these rules and regulations may be changed, interpreted, withdrawn, or be added to by the employer at any time, at the employer's sole option and without any prior notice to me.

I further acknowledge that if I am employed by Acadian Millwork & Supply Co., Inc., my employment will be at will, and may be terminated with or without cause at any time by me or by the company.

I understand that no representative of the company, except by the President or Vice President of the company and then only in writing and signed by the President or Vice President, has any authority to enter into any agreement for employment for any specified period of time or to assure any benefits or terms and conditions or employment other than those set forth in the employee handbook, either prior to commencement of employment or after I have become employed.

I consent to a physical examination, which includes a drug test, either prior to commencement of employment or after I have become employed, as deemed necessary the Acadian Millwork & Supply Co., Inc.

This application will be kept on file for 6 months from the date completed.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**APPLICANT'S CONSENT TO RELEASE INFORMATION**

I authorize Acadian Millwork to investigate the information in this application and/or my resume, and further authorize any person or institution, including my current employer (except if noted otherwise above) to provide Acadian Millwork with records, information, and opinions that may be useful in making a hiring decision, and I release all such informants from all liability for any damage that may result from furnishing information and opinion that is truthful or made in good faith.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**DO NOT WRITE BELOW THIS LINE. FOR ACADIAN MILLWORK USE ONLY.**

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**Interviewed By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Position:** \_\_\_\_\_ **Salary/Wage:** \_\_\_\_\_

**Date Can Start:** \_\_\_\_\_ **Experience/Ability:** \_\_\_\_\_

**Remarks:** \_\_\_\_\_

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